



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application

([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	SPLASH		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	'Calne...Get Out There'		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	'Calne...Get Out There' is a project that aims to increase holiday provision for young people living in Calne by offering a range of sports, outdoor activities & residentials to increase young peoples confidence, self esteem and to learn a new skill. We would like to offer a MINIMUM of 10 days of activities including: climbing, mountain biking, fishing, dance, canoeing/kayaking and an overnight camping experience in the woods. The project will be run by fully trained & experienced facilitators.		
In which community area does your project take place? (Please give name – see section 3)	Calne		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Various facilities and locations in the Calne community area	
When will your project take place?	March 2013 - October 2013	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	It is well recognised & evidenced through various reports including, the Childrens Plan, Joint Strategic Assessment, Wiltshire Area Community Plans that communities need positive activities to engage young people during school holidays to reduce boredom which often leads to anti social behaviour and conflict within communities. Splash also collects feedback from young people and stakeholders all who tell us they need positive holiday activity programmes at affordable rates. Splash projects are free. We will work with Calne community partners and young people to tailor a programme which involves feedback and ideas from young people.	
How many people will benefit from your project?	112	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	This projects links to priorities relating to healthy lifestyle initiatives 16/17	
Any other information about your project. (Limited to a 1000 characters) This project differs from regular Splash projects. It will encompass all our generic aims/objectives but will be solely for young people living in the Calne Community Area & planned in consultation with community partners & young people from Calne. By delivering an engaging and exciting programme of work we are hoping to promote healthy living to young people in the Calne community area as well as creating opportunities for young people to engage in a positive and new activity. 'Calne...Get Out There' relates directly to the 'Joint Strategic Assessment for Wiltshire' 2010-2011 meeting 2 key points listed for young people: increasing things for young people to do and also obesity, healthy eating and exercise (p.40).		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="4"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text" value="2"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Through Splash fundraising initiatives,

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

By recording all data relating to age/gender etc Gathering feedback in the form of face to face interviews, questionnaires, pictures & evaluation reports. All stakeholders will be approached to gather feedback. The findings of this feedback will be drawn together in an evaluation report which will be shared with stakeholders. We will use measurements & statistics to support these findings.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
St Margarets School	0	5000
Splash In Kind		1416

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2012	Month: March	Year: 2012
A - Total income:	£35243	
B - Minus total expenditure:	£80354	
Surplus/deficit for year: (A minus B)	£-45111	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£50590	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Facilitators £432 x10	£4,320	Own fundraising/reserves	C	£1,400
Venue Hire £80 x 10	£800			£
Materials £80 x 10	£800	Parish/town council		£
Refreshments £40 x 10	£400			£
Risk assessment/Safe-guarding work £216 x10	£	Trusts/foundations		£
Promotion £40 x 10	£400	In kind		£
Feedback £16 x 10	£160			£
Transport to venues 32	£320			
	£	Other		£
	£	St Margarets Fundraising		£3,200
Total Project Expenditure	£9,200	Total Project Income		£4,600

Total project income B	£4,600
Total project expenditure A	£9,200
Project shortfall A – B	£4,600
Grant sought from Wiltshire Council Area Board	£4,600
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Barclays
Please give the name of the organisations' bank account e.g. Chippenham Scouts	Schools and Police Liaison Activities for Summer H

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 5/11/2012

Position in organisation: Splash Manager

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)